

2002 International Cotton Genome Initiative (ICGI) Workshop

Meeting Minutes

Meeting Title	Business Session	Start	8:00 A.M.
Results Desired	Officer Election and ICGI Structure	Stop	9:55 A.M.
Date	6 June 2002	Place	International Conference Center of Nanjing

Persons in Attendance (who made comments)

1	Brubaker, Curt	2	Giband, Marc
3	May, Lloyd	4	Kohel, Russ
5	Momtaz, Osama	6	Sagar, Parchuri Vidya
7	Zhang, Hongbin	8	Creech, John B.
9	Percy, Richard G.	10	Trolinder, Norma
11	Stelly, David M.	12	Saha, Sukumar
13	Fang, Deqiu (David)	14	Peferoen, Marnix
15	Lacape, Jean Marc	16	Soliman, Khairy
17	Yu, John	18	Chen, Jeff
19	Chee, Peng	20	

MEETING NOTES

1. Curt Brubaker:
 1. Opening remarks and acknowledgment of host. Local organizing committee: T.Z. Zhang (Chair), X.Y. Chen (Co-Chair), D.C. An, F. Feng, Q. Li, J.Y. Liu, S.R. Jia, G.X. Xia, J.Y. Xia, Y.B. Xue, S.X. Yu, Y.X. Zhu.
 2. Acknowledgment of sponsors
 3. Acknowledgment of steering committee and workshop committee:
 - i. **Interim Steering Committee**

R. G. Cantrell	C. Brubaker	T. Wilkins
M. Giband	B. Lyons	R. Kohel
S. Saha	L. May	D. Gessler
W. Hugie	S. Kumpatia.	Tianzhen Zhang
A. Paterson	L. Dennis	J-M. Lacape
 - ii. Workshop Committee: Lloyd May (USA), Tianzhen Zhang (China), Marc Giband (France), John Yu (USA)
4. 2003 Meeting, the idea to have an ICGI workshop in conjunction with World Cotton Research Conference (WCRC-3) may not work due to a variety of factors.
 - i. (Giband & Kohel) WCRC-3 organizers may schedule a presentation by ICGI chair or steering committee to WCRC session but ICGI will not be able to hold a separate workshop.
 - ii. (Momtaz) WCRC-2 had a Biotech session and an offline meeting.

- iii. (Kohel) It's International Cotton Advisory Committee (ICAC) that holds the WCRC meetings. Further discussions with WCRC-3 organizers must be held (Roy Cantrell and Marc Giband), but it is too late to try to schedule a large workshop in conjunction with WCRC-3. Also, ICGI might lose its identity or ICAC....therefore, not a good idea for piggybacking with ICAC's WCRC-3 meeting.
2. ICGI Workshops: Lloyd May proposed that ICGI hold biannual workshops.
- i. (Jeff Chen) supported biannual workshop. Maybe this could be sync'd with WCRC but that would be open to ICAC response.
 - ii. Voted: Group approved a biannual meeting schedule
 - iii. India wanting of host the next ICGI workshop. Parchuri Vidya Sagar proposed hosting the 2004 workshop in India. He will get in touch with Steering Committee about this possibility and the details.
3. Structure of ICGI, Curt Brubaker
- 1. (Brubaker) First item is the functional groups. Do some need combined? Do we have enough? Are there too many? Could Structural, Evolutionary and Comparative genomics be combined into one group?
 - i. (Zhang, Hongbin) Structural covers a large area. Supported leaving separate.
 - ii. (Chee, Peng) Does Bioinformatics have enough researchers/research to justify a workgroup? Multiple discussions on its importance and growth.
 - iii. (Creech) Motion to move forward with functional areas as is. Seconded.
 - iv. (Brubaker): Motion put to vote and carried.
 - v. (Brubaker): Need coordinators for each workgroup. Suggested that nominations be taken for each group and via email after the workshop is closed. (Creech) Suggested that members of ICGI vote for two coordinators for each workgroup. (May) Members affiliate with a workgroup on the ballot. (Brubaker) Members will identify themselves with a primary and secondary workgroup. Votes would be accepted from across all workgroups for coordinators.
 - vi. (Creech) Coordinator serve a normal term of four years except for the first elected group. One coordinator for each group will only serve two years to put into place and overlapping system. To start, the nominee with the most votes serves the four year term while the nominee with the second highest votes serves two years.
 - vii. (Zhang, Hongbin) Website and data need to be at one location and the website coordinator should be on the steering committee.
 - viii. (Creech) Proposed that steering committee be composed as follows:
 - (1) Senior workshop coordinators (last two years of year term)
 - (2) Web site coordinator
 - (3) Membership coordinator
 - (4) Elected Chair/Vice Chair
 - 2. (Brubaker) Election of Chair, procedure.
 - i. Source of nominations, at large. Roy Cantrell will organize the request for nominations.
 - ii. (Pearcy) Cut off dated needed for nominations and voting.
 - iii. (Brubaker) Chair and Vice-chair: Person with most votes will become the chair for two years. and person with second highest number serve as Vice-Chair two years, then two years as chair. A new vice-chair will be elected every two years.
 - 3. Advisory Committee Discussion (Brubaker)
 - i. Propose to provide private industry input and feedback.
 - ii. How do we come up with an advisory committee? Discussion on topic.
 - iii. (Trolinder) Advisory committee would need to be broad scope and look at not just industry needs i.e. economics, etc.
 - iv. (Stelly) Cotton, technologies, etc. all would need/want representatives.
 - v. (Trolinder) What do we want from an advisory committee? What is its purpose?
 - vi. (Giband) Do we still even need an advisory committee?
 - vii. (Brubaker) Industry needs would be input to the steering committee by the advisory committee. Steering committee sets goals and direction, but advisory committee would provide input.
 - viii. (Kohel) Steering committee would conduct interaction with other organizations too.
 - ix. (Fang) Sees no problem as far as support from Delta and Pine Land. Industry wants information to be communicated in the public domain.

- x. (Peferoen, Marnix) Industry input may need formalized but not at this time. Didn't feel an official "advisory committee" was needed at this stage in ICGI.
 - xi. (Brubaker) May need formalized means to interact with people/organizations outside of ICGI research community to get prospective and broader context. Determined that we didn't need to set that up yet.
 - xii. (Saha) If ICGI doesn't have an advisory committee it may make it harder to raise monies. Brubaker, Peferoen, and Fang all said that this is not a factor.
 - xiii. (Soliman) Felt that without a formalized advisory committee industry funds would be harder to get.
4. Web Coordinator
 - i. (Yu) Proposed the role of website and membership coordinators be merged.
 - ii. (Kohel) One factor is that UC Davis is out of funds to run the UC Davis based website. That role can be shifted to TAMU & USDA at College Station, TX.
4. (Brubaker) Summarized the structure put in place. Motion to accept made and seconded. Motion Carried.
 1. Coordinators will be elected for four year terms. Two coordinators for each workgroup. Senior coordinator will be on steering committee the second half of their term. In this first election, the person with the most votes will serve for four years, while the second most votes person will serve two years to set up overlapping terms.
 2. Vice-Chair will serve two years as vice-chair, then become chair for two years. This first time, person with most votes will serve as chair, while second highest vote person will serve as vice-chair. Chair will serve two years.
 3. No Advisory committee is needed at this time.
 4. Web and Membership Coordinators merged and moved to USDA at College Station, TX.
5. Nominations for Workgroup Coordinators
 1. Structural Genomics
 - i. Zhang, Hong Bin
 - ii. Yu, John
 - iii. Lacape, Jean Marc
 - iv. Zhang, Tian-Zhen
 2. Functional Genomics
 - i. Trolinder, Norma
 - ii. Wilkins, Thea
 - iii. Chen, Xiaoya
 - iv. Zhu, Yuxian
 3. Germplasm and Genetic Stocks
 - i. Stelly, David
 - ii. Preacy, Richard
 - iii. Du, Xiong-Ming
 - iv. Musaev, Dzhura
 4. Bioinformatics
 - i. Zhu, Jun
 - ii. Gessler, Damian
 - iii. Kohel, Russ
 - iv. Paterson, Andy
 5. Evolutionary and Comparative Genomics
 - i. Brubaker, Curt
 - ii. Paterson, Andy
 - iii. Wendel, Jonathan F.
 - iv. Chee, Peng
6. Other Bussiness:
 - (Zhang, Hong Bin) Is the white paper on ICGI available? (Kohel)Yes, on the web site.
 - No further business
 - Motion to adjourn, seconded, carried.
 - Adjourned at 9:55 a.m